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transcription services

We offer high quality, fast turnaround, low cost transcription services for all your business needs. Presentations, meetings, interviews, depositions, and recordkeeping -- making audio files more accessible to you, your website, and your customers is how we can help your business.

subject area expertise

Legal

on-site police witness interviews | suspect interrogations | depositions | mediation transcription meeting notes | public record documentation public forum transcription | court recordings

Medical

doctors' notes | patient records | presentations pharmaceutical conferences | advisory board meetings | insurance depositions

Financial

conference notes | presentations | meeting notes conference calls | investment advice

Education

model lesson documentation | professional development transcripts | board meeting notes

Technology

webinar notes | conference transcripts closed captioning | subtitles

Production

interviews | commercials | video blogs corporate presentations | editor transcripts

types of transcripts

Summary of Content

Often used in presentations so the text accompanying the slide is more manageable, here your transcript will summarize a speaker's content to reflect the major points covered without the flourish or detail of the spoken word.

Edited for Clarity

Your transcript will be very close to the spoken word, however hems and haws, stumbles, repeated words, errors in vocabulary, reversals in thought and foreign speaker mistakes will be corrected for greater clarity and ease of reading.

Content as Spoken

Every word will be transcribed as spoken, including repeated words, errors in vocabulary, reversals in thought, and foreign speaker mistakes.

Verbatim

Typically used to help audio, video and film editors save time in finding the cleanest takes, a verbatim transcript includes every word, syllable and sound heard in the audio. Hems, haws, coughs, throat clearings -- all are captured in the transcript.

Time-coding is available for all transcript types.

additional support

Recording Assistance

If you are hosting a meeting or event and you don't have the capacity to record the event yourself, we can help. We can bring staff and equipment to set up the recording devices and stay through the event to take them down again at the end. Our onsite staff will begin transcribing at the event so you will not pay extra for the time it takes for the event to take place.

Premium Services

We can send our transcribers onsite to an event you are unable to attend. They will record and transcribe the entirety of the conference session, key note address, presentation, meeting, discussion, training, or class. This service is offered regardless of the event location. Our network of contractors enables us to provide local support in many urban areas. If local support is not available, one of our staff can travel to the event in your stead.

Translation

Because of our contractor network, we are able to offer transcription of foreign language speakers in multiple languages on a limited basis.